

St. Paul's Episcopal Church

Annual Report for the Year 2020

Annual Meeting Agenda 2021

February 28, 2021

1. Video Welcome from our Bishop
2. Opening Prayer
3. Quorum Declared from Those in Zoom Meeting
4. Call to Order
5. Approval of 2020 Meeting Minutes Annual Meeting
6. Stewardship/Evangelism Report
7. Presentation of 2021 Budget - Vote to Accept
8. Election of Vestry Members - Richard Kelso, Jackie King
 1. Commissioning Incoming Vestry members
9. Election of Diocesan Convention Delegated and Alternates
 1. Commissioning Incoming Delegates and Alternates
10. Questions/Suggestions/Sharing Time
11. Closing Prayer and Adjournment

2020 Passages

Baptisms: Families are waiting until it is safe to do in community.

Deaths: Peter Melia, Leigh Price, Katherine Freeze, Larry Dugan, and John Winesdorfer

New Members: Hard to tell since most of the year has been virtual.

Minutes from the Annual Meeting

Jan. 26, 2020

1. Call to Order immediately following combined 9 a.m. worship.
2. The Rev. Kathleen Kingslight, rector, opened with prayer.
3. Quorum was met with 42 people signing in.
4. Minutes from the Annual Meeting of Jan. 25, 2019 were presented, and time was given for reading. Scott de Lessart moved acceptance of the minutes, with Terri Anderson seconding. Minutes were approved.
5. Mother Kathleen made opening comments, then introduced Jan Hobson, treasurer, to present the ending budget for 2019 and the proposed budget, as

recommended by the vestry, for 2020. Copies are attached and were provided to meeting attendees.

- a. The 2019 general account has an ending balance of \$17,300.30.
 - b. Total proposed income for 2020 is \$189,871. Total proposed expenses are \$210,885, with a proposed shortfall of \$21,014.
 - c. Jan noted the church lost significant income — \$8,128 last year — when the Bremerton Symphony and Chorale chose another location for storage, without notice or opportunity for discussion.
 - d. Jan responded to several questions about income and expenses and prospects for making up the shortfall.
 - e. After discussion, Harold Stennett moved acceptance of the budget with Joseph Hayworth seconding. The budget was approved.
6. Brief presentations were made by ministry leaders about the upcoming year as events relate to the church's vision and mission. A report also was given on the 2019 Diocesan Convention, including a focus this year on homelessness.
 7. Mother Kathleen introduced members who are going off the vestry this year: Lorene Leider, Karen Hobson, and Denise Dinkins. Kathleen thanked them for their service to the parish as they ended their terms.
 8. Four candidates were presented for the vestry: Marty Stennett, Jim Manlove, Sue Ahrens, and Georgann Falatico. The four introduced themselves and were then elected by acclamation.
 9. Two deputies, one woman and one man, were presented as delegates to the 2020 Diocese of Olympia Convention: Karen Casey and Joseph Hayworth. Jim Manlove was presented as alternate. They were elected by acclamation.
 10. Following closing comments, the annual meeting was adjourned at 11:30 a.m., followed by potluck.

Submitted Jan. 30, 2020, by Richard Horn

Budget for 2021

INCOME:

PLEDGES:	\$120,000	
OPEN PLATE:	\$1,000	
NON PLEDGE:	\$1,000	
LUDWIG GIFT:	\$20,000	
BUILD USE:	\$1,500	
FUND RAISE:	\$500	
INVESTMENT:	\$20,225	
TOTAL:		\$164,225

EXPENSES:

CLERGY: \$46,100
HOUSING: \$30,000
PENSION: \$13,900
MEDICAL: \$11,880
PROF EXP: \$2,950

SUBTOTAL: \$104,830

STAFF:

OFFICE: \$9,730
MUSIC: \$1,000
SEXTON: \$5,100
TAXES: \$1,995

SUBTOTAL: \$17,825

MINISTRY EXP:

MUSIC, ALTAR, ED.: \$1,300

OFFICE EXP:

COPIER, SUPPLY: \$9,690

BUILDING:

REPAIR: \$500
INSURANCE: \$7,280
EQUIPMENT: \$1,000
SUPPLIES: \$500
UTILITIES: \$10,800
PROPERTY TAX: \$2,750

SUBTOTAL: \$22,830

ASSESSMENT:

\$24,207

TOTAL EXPENSES: \$180,682

INCOME: \$164,225

EXPENSES: \$180,682

(\$16,457)

Rector's Report 2020

Well, 2020 was some kind of year, wasn't it! Those of us who have gone through it, probably don't need any reiteration of the fear, isolation, and loss, we are quite happy to see it in our rear-view mirrors. So it is for those who will follow after us, here at St. Paul's that I write this year's report.

At the beginning of February, the Diocese had a gathering of all the clergy for a clergy conference downtown at the Bremerton conference center. My peers

who had never been here, were envious of the beauty and quiet of our sleepy little town, and told me over and over, how lucky I was to serve St. Paul's, Bremerton. Compared to Seattle traffic, with its noise and pollution, Bremerton was a lovely respite for starting Lent.

But as we were having our meetings, gatherings, and meals, I was very aware of another group that was meeting in the same building at the same time. I saw them in the elevators. They were carrying medical equipment and wearing PPE's (a word that none of us knew yet.) They said that that they were practicing procedures for some kind of medical emergency. In a town that has nuclear powered subs, and an active and busy shipyard that seemed wise. Though I engaged them in conversation, I didn't actually ask for what kind of emergency they might have been making preparations.

One of my friends who is a priest as well working in the field of anesthesiology asked if I'd heard anything about some kind of disease that was hitting China. I said I'd heard of it, but not much. His comments were that many of his doc friends at Harborview Hospital wondered if it was a manufactured virus of some sort, but we both agreed that we were glad that it was far away from us!

The conference ended the 14th of February. A few days later I got really sick: fever, chills, nausea, abdominal problems. It lasted 4-5 days, and wasn't flu, food poisoning nor a cold, but I lost a week to feeling poorly, then got back to work. It's now the end of February. The news was starting to report something about a new SARS virus that was sweeping China.

Then there were reported cases of this new disease appearing in Seattle at a nursing home and people were dying from it. Cases started popping up everywhere, it was all that the talking heads were reporting. We're now in March. The Bishop started talking to clergy about the need to increase our care in giving out communion, more hand washing, keeping the bread covered, and even suggested that maybe the Common Cup should be stopped for a time. But everything was a suggestion at this point, not a mandate. The second week in March, our Bishop suggested that for the safety of our community we might need to close our buildings. By the 13th, it was mandated.

At the time, we thought we'd do a thorough cleaning of the sanctuary, the medical community would say, "Oh, it's not a big deal, carry on!" and we'd reopen. As I write today, it is February 24, 2021, and the building has been closed for nearly a year. Bobbi Kroon has carried on valiantly as the office manager, as we conferred via phone and text, and has led the transition for Philip Campbell as our new office manager.

March 2020 started in quarantine, mask wearing, isolation, staying away from others, endless hand washing, staying home, cleaning, cleaning, then cleaning some more. All the groups that had St. Paul's as their home had to leave: the

feeding program through the Lord's Neighborhood Diner, the NA groups, Girl Scouts, the Parkinson's Support Group, the Brain Injury group, everything, everyone gone.

I'd been saying for years that I wanted to get much more conversant with technology so that we could offer services on-line for the homebound. All I can say is, "Be careful what you wish for!" and I'm grateful that so many were interested in making it happen. A small group began to form to realize this dream: John Kingslight, and I, Duane de Lessart, Marty Stennett, Declan Jarry III, and Philip Fryer. We worked to figure out how to do services online. Sometimes it worked, sometimes it didn't. We struggled to get volume levels so everyone could hear, struggled to not have Facebook dump us, struggled to figure out how to use our phone camera's, and hook into the church sound system. It wasn't pretty, and it definitely wasn't smooth.

The parish complained, "I can't hear it!" "It quit in the middle of my favorite song!" "You guys froze up!" "It quit while I was watching it live, but when I checked later it was fine." "I can't get into it!" "This isn't church!" "I don't like this!" "I miss everyone!" "I DON'T DO ZOOM! I WON'T DO ZOOM!"

We learned a lot from the Diocesan staff on how to make things work more smoothly, and we invested in a subscription to a service that made our platform more stable. With extra microphones, and lights we were able to improve our services.

So here we are now. We've learned that singing the Great Litany, even in a made for Broadway singers mask, still leads to hypoxia. We've learned to have a mix of services, Facebook live streamed and Zoom for more interactions, and how to do a weekly Zoom coffee hour. We even pulled off a Christmas pageant for the Sunday after Christmas which was delightful. We've learned how to expand the web page, with Duane de Lessart, and Richard Horn's expertise. And most of us have learned how to work from home. Masks feel normal, spacing ourselves from one another is normal, and every day more of us have received the vaccines.

Too many of our loved ones have died this year, and most are still waiting until it's safe to have their funerals in community. I did not do any marriages this year, though I was asked a few times. We've put off Baptisms. And even as we look ahead, the leadership of the parish is unsure of when we will reopen. Easter? Too soon. Pentecost? Probably too soon. Christmas? Maybe by Christmas?

2021 is unfolding with fine governmental leadership, vaccines are getting to people, schools are tentatively opening. May we blossom into 2021 with health and intact faith.

Mother Kathleen Kingslight+

Rector's Discretionary Fund report 2020

As you know, and as I say every year, this fund is for helping others. Through your generosity, I can pay rent, utilities, offer food/gas vouchers, a stay in a motel, train/bus tickets, ferry costs or whatever is needed for the person in need. This fund is monitored by our treasurer and audited yearly. Those who receive these monies are kept confidential, because this fund helps those within the parish, as well as those in our community.

2020 has been an unusual year. Because of the pandemic many had lost jobs, couldn't afford food, or meet their family needs. You as a community have been exceptionally generous in giving to this fund. Disbursals have been difficult because of my not being there in the building every day. I suspect that this fund would be empty had I been in the office instead of working from home. Here is this year's report:

<u>Beginning Balance 12/2019</u>	<u>\$3066.99</u>
Deposits in 2020	\$6294
Funds Used	\$5367.43
Outreach Outside the Parish	\$1543.90
<u>Inreach to those within Parish</u>	<u>\$3000</u>
<u>Checks Clear in 2021</u>	<u>\$823.53</u>
Ending Balance 12/2020	\$3993.56

2020 Annual Building Maintenance Report

Karen Hobson – Project Manager

As Project Manager I work with Mother Kathleen to maintain St. Paul's building. The pandemic has taken away our ability to gather as a group. During this time while the building has been empty, we have corrected problems and made changes that have been long over do. My being able to arrange for contactors and my time to follow through on their workmanship and safety has been my mission/ gift for St. Paul's.

Budget Rooter Plumbing Service

- Replaced blocked and damaged Clean Out located close to the building sewer.
- Removed brushes and installed new Clean Out for the sewer located 70 ft from the building

Port Orchard Roofing

- Replaced screws in a 20 ft wide section of metal roof over the Sanctuary to stop water leak.

Mark L Potter Construction

- Repaired the damaged beams over the front entry caused by the birds.

- Re-installed 14 pieces of decorative oak lattice that surrounds the organ pipes.
- Cleaned the gutters and removed moss from the roof over the office/classrooms and Oliver Room. Sealed screws and gutter area next to the building for possible leaks of the metal roof above the Narthex.
- Repaired damage to walls and ceiling in Sanctuary and loft area from roof water leak.

Swift Plumbing

- Replaced 2 faucets.
- Shower in men's bathroom downstairs was plugged.

Bulb Connection

- Replaced light bulb in Sanctuary light fixture damaged by roof water leak.

Murrays Quality Paint/Construction

- Painted the entire Sanctuary and Narthex.

Don's Carpet Cleaning

- Cleaned the Sanctuary carpet after the painting of the Sanctuary was completed.

Stewardship/Media/Evangelism Reports

The most beautiful and inspiring thing about 2020, the Year of COVID, was watching the people of St. Paul's show their continued commitment to giving.

Back in March, as we moved full throttle into our program year, the doors slammed shut and church was shuttled online. No longer were we able to gather together and enjoy first-hand the home on Callahan Drive where we worship, eat, fellowship, manage, serve together, and renew ourselves for Christian service in the world.

The vestry feared giving to the church would drop, as people didn't have that weekly welcome to a place of worship together — the hugs, the congregational singing, the bread and wine, the smells and the bells and the talk and sharing.

But under Mother Kathleen's leadership, parishioners and friends kept giving, paying pledges, and giving almost as though we were still passing a plate around each week.

The giving and budget numbers are available elsewhere in this report. For a variety of reasons, including the continued giving and pledge-paying by parishioners, we are not in as difficult a financial situation as we feared here in early 2021.

However — and there's always a however, isn't there? — we continue to be a parish that struggles along budget year to budget year, unable to pay a proper full-time salary for a rector essentially doing full-time work, most especially this year.

In 2020, addition to administration, worship, pastoral care, Mother Kathleen, with the help of her husband John and others, also has had to plan and lead music,

and orchestrate the launch of an entirely new program — Online Church. And while we have saved money by not hiring a music director, that savings was not passed on to our musical priest and her musical husband. It was used to balance our budget. Bottom line: We must improve our stewardship base by growing our membership. Our financial state is annually precarious.

And we face an additional challenge, one Mother Kathleen and our vestries have been trying to address: Management of a building that was rebuilt/remodeled 3 decades ago. We are now faced with expensive replacement of the roof. And for this building to fully function as an accessible parish home, we need to remodel the Parish Hall and somehow create an elevator. That means a capital improvement campaign.

Finally, we are whittling away at the investment funds left to us for capital projects through the generosity of past members, who planned ahead and remembered St. Paul's at their passing. We need a renewed emphasis on planned memorial giving.

So what started above as congratulations after a tough year ends as a challenge for tough years ahead. But prayer works. St. Paul's has a great tradition that began in 1902. We have a powerful vision for serving Christ and our community. We have strong leadership and a committed core of Believers. And with the expected re-opening of church for worship later this year, we have a fresh start as we carry on our commitment to Christ in our second 100 years.

In Christ,
Richard Horn, Stewardship co-chair

Advent Story Posts

St. Paul's Episcopal Virtual Advent Calendar 2020

Did we start a new tradition? We shall see come Advent 2021. As we faced our first Advent and Christmas in the socially distance mode, an idea was born, a Virtual Advent Calendar. A call was placed in the Halls and on Facebook asking our parish members from the youngest to the oldest to share their favorite memory or traditions from Christmases past or present. The idea was to have our parish members make a short video about their favorite memory or tradition from Christmases. No real guidelines, the video just needed to be about Christmas, and to keep them to about five minutes. The videos were then shared with world via our three virtual platforms, website, Facebook, and YouTube.

Thankfully, we have a parish member that is not afraid to learn new things and is a very talented editor. When this idea was first presented, he stepped forward to help make it all happen. We received just one shy of twelve videos, and some submitted

more than one. To fill the other days, he had the idea to fill the calendar days with a great YouTube videos from a “Charlie Brown Christmas,” “It’s a Wonderful Life,” and a children’s choir singing “The Snow Lay On The Ground,” just to name a few. Thank you to the brave souls that put their selves out there for the world to hear. Thank to our Richard Horn for all your love, time and talent that made the first St. Paul’s Episcopal Virtual Calendar 2020 happen.

Yay God!
Marty Stennett

Lord’s Neighborhood Diner still happening

Dear Friends of St. Paul’s:

The pandemic greatly changed aid and operations of the Lord’s Neighborhood Diner, but the mission of the diner has never been greater. We are profoundly thankful for the volunteer and financial support provided by St. Paul’s and parish members in the past.

For most of the first three months of 2020, it was business as usual for the diner. Those in need had a place to keep warm, get a hot meal, a warm shower, and find some gently used clothes. More than nine hundred meals served by hundreds of volunteers from different groups in our community.

Since the stay at home went into effect, Kitsap County has consolidated meal distribution operations into Kitsap Rescue Mission and The Salvation Army. This will remain in effect until at least April 2021.

I am pleased to report to all of you that the diner continues to be in operation, with its executive committee meeting monthly to allocate food and financial resources to these two groups until we can reopen ourselves. The most recent monthly allocation for each ministry was \$200.

While we do not have a “home base” to serve meals in yet, we are planning for a return to normal operations sometime this year. We are in the process of contacting our food donors and creating a COVID-friendly reopening plan.

For those of you in the St. Paul’s community who have supported the diner, we are grateful for your support and the resources are going to support those in need even when our church is closed. For those of you who have volunteered in the past, we

are currently putting together a plan for reopening the diner and resuming volunteer recruitment as soon as it is safe to do so.

I send peace and blessings to all of you during this pandemic and look forward to the time when we can be reunited in person.

In Christ,

Joseph Hayworth

Lord's Neighborhood Diner Board Member and St. Paul's Vestry Member

2020 Treasury Report as of December 31, 2020

General Operations Account	\$21,832.14
Capital Improvement	\$3,158.72
Rector's Discretionary	\$3,993.56
Columbarium	\$9,734.05
Sabbatical	\$80.00
Total Current Cash Assets	\$38,798.47

Diocesan Investment Funds (restricted use)

Ann Ducker Endowment	\$23,701.34
Johnson Memorial Endowment	\$95,160.87
Hillyard/Murdach Endowment	\$901,478.54
Donna's Fund	\$31,513.19
Shannon Endowment	\$277,488.34
Total Market Value	\$1,329,342.28

Summary of 2020

Income from Pledges remained strong at \$120,876.00. We had a budget of \$129,471.00. The Ludwig Gift/Diamond Parking still has produced a steady income stream of \$20,844.21. Building use took a hit due to Covid-19 along with Open offering, Fundraising. Investment Income from our DIF accounts remained strong. We applied and were granted the Payroll Protection Program of \$17,252. This loan was forgiven by the end of the year by proof we applied all proceeds to the payroll. We received proceeds from the land sale (Lucky -7 donated property) of \$142,965.25. We were able to add \$100,000 to the Shannon Endowment from the proceeds of the land sale and the remainder went to repairing the sewer line, painting the sanctuary and narthex, and restoring the wood grill in place over the organ pipes. All payroll, monthly bills, diocesan assessment has been paid for 2020.

Annual Report for the Society of St. Clare

In response to the COVID 19 Quarantine a new video Ministry of Outreach and Evangelism was formed to livestream the Saint Paul's Sunday Services to the world, through use of the internet. It is the Society of Saint Clare, (the younger Sister of Saint Francis).

St. Clare of Assisi is the patron saint of televisions and computer screens. An early follower of St. Francis, Clare founded The Order of Poor Ladies, which eventually became known as the Poor Clares. Late in her life, she fell too ill to attend church, and one day the images and sounds of the entire Christ-Mass appeared in full on the wall of her room. This story would have been well-known to Italian native Pope Pius XII, who in 1957 named her the patroness of this new invention—television—that, in his words, “is a wonderful instrument... which can be the source of very great wealth, but also of deep troubles.” By association she is also the patron Saint of Videography and live streaming.

The Society of Saint Clare uses “Switcher”, a software platform, which uses Apple iPhones and iPads to record and live broadcast the Sunday Services from Saint Paul's.

Our society members are Declan Jarry, Producer & Director; John Kingslight, Sound engineer extraordinaire; and Marty Stennett, Cameraperson and Director.

Through the Society member's tenacity and preservice bugs in live streaming and sound have been overcome to normally permit glitch-free broadcasts. Through anonymous gifts the software licenses and equipment which are donated to Saint Paul's, the broadcasting of the Sunday services is at no cost to the church.

Equipment acquired includes:

- Monthly access to the Switcher Program.
- Several tripods.
- Extra lighting to make the altar area brighter.
- Members iPhones are iPads are borrowed as available.

Future plans are to include You Tube, Instagram, and Streaming Church.com as broadcasting platforms in addition to Zoom and Facebook allowing the “Good News” of Saint Paul's to go around the world for all time.